



The 7 Habits of Highly Effective People® Maximizer Workshop

Workshop Timeline	Core Competencies	Participants will be able to:
Morning	Habit 1 Be Proactive®	<ul style="list-style-type: none"> Focus on what they can influence. Take responsibility and have accountability.
Morning	Habit 2 Begin With the End in Mind®	<ul style="list-style-type: none"> Align goals to priorities. Focus on desired outcomes.
Morning/Afternoon	Habit 3 Put First Things First®	<ul style="list-style-type: none"> Focus on great things, not just good things. Use effective time-management skills.
Afternoon	Habit 4 Think Win-Win®	<ul style="list-style-type: none"> Enlist the help of others to achieve more. View important projects from the perspective of others.
Afternoon	Habit 5 Seek First to Understand® Then to Be Understood	<ul style="list-style-type: none"> Learn and practice Empathic Listening. Apply productive input and feedback with confidence.
Afternoon	Habit 6 Synergize®	<ul style="list-style-type: none"> Seek and value differences. Synergize to arrive at new and better alternatives.
Afternoon	Habit 7 Sharpen the Saw®	<ul style="list-style-type: none"> Achieve life balance. Plan for professional improvement.

For more information about FranklinCovey's The 7 Habits of Highly Effective People® Maximizer Workshop, contact your Client Partner or call 1-888-705-1776 to be put in touch with someone in your local area.

Continuing Education Credits

Timing	1 day
Program Level	Basic
Prerequisites	None
Pre-Work	None
Delivery Method	Group / Live
CPE / CEU credits	7 hours CPE / 6 Contract hours / .6CEU

100% Satisfaction Guaranteed

We stand behind our solutions. We will happily give you a full refund, credit, or exchange when you return any FranklinCovey purchase within 30 days. Original receipt required. All FranklinCovey products carry an unconditional guarantee against any defect in craftsmanship for one full year. (Due to the nature of software and electronic devices, other conditions apply.)

Cancellation & Refund Policy

- You may, at any time prior to 14 days before your seminar (not including the day of the seminar) cancel your registration and receive a full refund.
- Within 14 days of the seminar, FranklinCovey will not issue a refund. However, you can reschedule for a future seminar at no cost or receive a credit towards an undetermined seminar to be utilized within one year.
- Participants contacting FranklinCovey after the workshop has been completed will be charged a re-registration fee of \$25 to transfer to a future seminar. Please be aware, if you cannot attend the seminar and fail to give proper notification prior to your seminar date you will forfeit your entire seminar fee.



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FranklinCovey has been approved as an Authorized Provider by the International Association for Continuing Education and Training (IACET), 8405 Greensboro Dr, Suite 800, McLean, VA 22102. In obtaining this approval, FranklinCovey has demonstrated that it complies with the ANSI/IACET Standards which are widely recognized as standards of good practice internationally. As a result their Authorized Provider membership status, FranklinCovey is authorized to offer IACET CEUs for its programs that qualify under the ANSI/IACET Standards.



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FranklinCovey Co. has been approved as a Provider of continuing education in nursing by the Utah Nurses Association, which is accredited as an approver of continuing education in nursing by the American Nurses Credentialing Center's Commission on Accreditation.