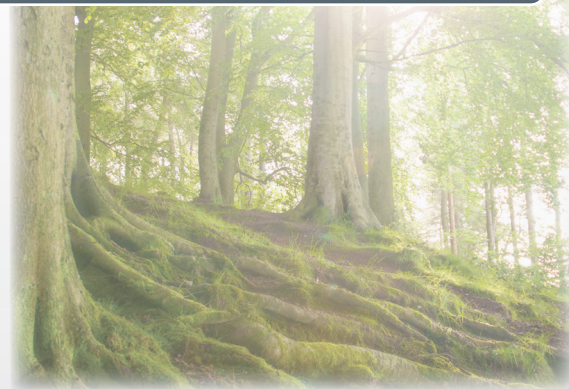




The 7 Habits of Highly Effective People® 4.0—Jump Start Series



Increase Your Effectiveness



SIGNATURE EDITION 4.0

Based on FranklinCovey’s premier personal leadership-development offering *The 7 Habits of Highly Effective People: Signature Edition 4.0*, this Jump Start training is a series of two concentrated work sessions designed to help you become more effective.

The 7 Habits of Highly Effective People® 4.0—Jump Start: Habits 1-3

The 7 Habits of Highly Effective People—Jump Start: Habits 1-3 work session proves that anyone can develop a sense of dynamism that will aid him or her on the path to effectiveness. The first in a series of two, this training introduces the first three habits of effective, dynamic people. Habit 1: Be Proactive® is based on the principles of responsibility, choice, and resourcefulness. Next, Habit 2: Begin With the End in Mind® instills the invaluable traits of vision and foresight. Habit 3: Put First Things First® teaches integrity and the ability to execute on your Wildly Important Goals.

The 7 Habits of Highly Effective People® 4.0—Jump Start: Habits 4-7

The 7 Habits of Highly Effective People—Jump Start: Habits 4-7 work session teaches the skills you need to build lasting relationships. The second in a series of two, this training introduces the fundamentals of collaboration and problem solving. By developing Habit 4: Think Win-Win®, you learn how mutual benefit keeps everyone happy. Habit 5: Seek First to Understand, Then to Be Understood® teaches the value of communication and mutual understanding. With Habit 6: Synergize®, you learn the importance of creative cooperation and how people, teams, and organizations can achieve it. Finally, Habit 7: Sharpen the Saw® helps you learn how to maintain your effectiveness edge by creating balance in your life.

Each work session comes with its own downloadable toolkit and electronic tools for use during and after the training.



Reduce cost by reducing travel



Train more people for less



Decrease time away from office



Reduce carbon footprint



The 7 Habits of Highly Effective People®—Jump Start: Habits 1-3 Outline

Core Competencies	Learn how to:
The 7 Habits of Highly Effective People: Habits 1-3	<ul style="list-style-type: none"> • Assess how your paradigms and behaviors integrate with the principles of effectiveness. • Respond proactively. • Keep commitments. • Become responsible and accountable for your actions. • Have a positive influence on results. • Set team and personal goals that are measurable. • Define clear measures of success and a plan to achieve them. • Align your goals to your priorities. • Focus on the desired outcomes.

The 7 Habits of Highly Effective People®—Jump Start: Habits 4-7 Outline

Core Competencies	Learn how to:
The 7 Habits of Highly Effective People: Habits 4-7	<ul style="list-style-type: none"> • Collaborate more effectively by building relationship of mutual benefit. • Form productive business relationships. • Overcome the pitfalls. • Develop listening skills. • Communicate viewpoints effectively. • Form and apply effective persuasion techniques. • Leverage diversity for results. • Achieve life balance. • Increase your ability to apply continuous improvement in life.

TRAINING AVAILABLE AS LIVE ONLINE

LiveClicks webinar workshops put the high-quality instruction of FranklinCovey in-person training into convenient online workshops. LiveClicks webinar workshops are led by our certified instructors or yours and are presented live online. Engaging and interactive, LiveClicks webinar workshops offer compelling content and award-winning videos. Plus, we can build custom webinars that meet your specific needs.

LiveClicks are available as:
Open Enrollment, Client-Exclusive, and Client-Facilitated training.



For more information about FranklinCovey’s online learning, contact your client partner or call 1-800-360-2926 to register for a workshop.